

WORK PLAN

on the project of "Promoting internationalization of research through establishment and operation of quality assurance system for the third cycle in accordance with the European Integration Agenda (C3QA)" for 2017

№	Events	Deadlines	Results	Responsible person
1	Familiarization with the project objectives, development and approval of the project work plan	February, 2017	Work plan of the project, clarification of commitments and budget	Kalanova S., Adilgazinov G., Kalanov D., Kovaleva L., Assylbekova A.
2	Participation in the kick-off meeting of the project implementation (Yerevan, Armenia)	February, 2017	Agreement for cooperation	Assylbekova A.
3	Study and analysis of regulatory documents and legal acts on the implementation of third cycle programmes in the Republic of Kazakhstan.	February-March, 2017	Country Report	Kalanova S., Adilgazinov G., Kalanov D., Kovaleva L., Assylbekova A
4	Development of Initial Country Report on PhD students' training (levels and problems of training)	April 28, 2017	Initial Country Report	Kalanova S., Adilgazinov G., Kalanov D., Kovaleva L., Assylbekova A
5	Preparing a presentation on the Initial Country Report	July, 2017	Presentation	Adilgazinov G., Assylbekova A., Kenesbayeva D.

6	Participation in the training seminar “External and internal evaluation of PhD study programmes”(Kiev, Ukraine)	July 4-6, 2017	Presentation of the Initial Country Report	Adilgazinov G., Assylbekova A., Kenesbayeva D.
7	Exchange of experience in implementing PhD programs	July, 2017	Development of recommendations and propositions on improving PhD programs	Working group members
8	Cascade training for all working group members	July, 2017	Exchange of views on the possibility of applying best practices of other countries	Working group members
9	Drafting of the second revised version of the Country Report jointly with working group members – Ministry of education and science of the RK, M.Auezov SKSU, KazGUU University	September-October, 2017	Revised Country Report	Kalanova S., Tadjibayeva A., Kovaleva L., Akhmadieva Zh.
10	Design the project tab on the IQAA website	October, 2017	A tab of the project on the IQAA website	Tadjibayeva A., Kovaleva L.
11	Conducting an analysis of accredited PhD programs: an analysis of 90 PhD programs accredited by the agency	October-November, 2017	Defining core remarks, recommendations and good practiced on implementation of PhD programs in higher educational institutions of the Republic of Kazakhstan	Kalanova S., Adilgazinov G., Akhmadieva Zh.
12	Participation in the training seminar on internal and external quality assurance (Alkala, Spain)	November 16-17, 2017	1. Considering the application of Salzburg	Tadjibayeva A., Kovaleva L., Akhmadieva Zh.

			principles in implementing the third cycle programs; 2. Studying the issue of developing a regulatory framework for external quality assurance; 3. Consideration on development and implementation of recognition framework of the third cycle programs, as well as the framework for modifications and monitoring.	
13	Cascade training for all working group members	November, 2017	Exchange of views on the possibility of applying best practices of other countries	Tadjibayeva A., Kovaleva L., Akhmadieva Zh.
14	Dissemination of information on the project through the IQAA website	Constantly	Information on the project	Tadjibayeva A.
15	Finalizing the results for the 1 year, planning work for the 2 year.	December, 2017	Work plan	Kalanova S., working group members

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1	Studying regulatory documents of universities (L.Gumilyov ENU, al-Farabi	January, 2018	Propositions and recommendations on	Adilgazinov G., Tadjibayeva A.,

	KazNU, A.Baytursynov KSU) to develop standards and criteria on PhD programs accreditation.		making amendments to regulatory acts on PhD programs	Akhmadiev Zh., Assylbekova A.
2	Drafting thematic analysis based on the results of PhD programmes' accreditation	February, 2018	Thematic analysis	Kalanova S., Adilgazinov G., Tadjibayeva A., Akhmadieva Zh.
3	Desining a questionnaire to conduct a survey of PhD students of higher educational institutions in the Republic of Kazakhstan	February, 2018	Questionnaire	Assylbekova A.
4	Conducting a survey and analyzing recommendations of PhD students	March, 2018	Analysis of questionnaire, recommendations	Assylbekova A.
5	Discussion of draft recommendations on the improvement of PhD programs on the national level	April, 2018	Draft recommendations	Kalanova S., Kalanov D., Adilgazinov G., Tadjibayeva A., Assylbekova A.
6	Promotion of recommendations on training in PhD studies for inclusion them in legal regulatory acts through the Ministry of education and science of the Republic of Kazakhstan	May, 2018	Recommendations	Kalanova S., Adilgazinov G., Akhmadieva Zh., Tadjibayeva A., Assylbekova A.
7	Development of draft standards of program accreditation for PhD programs	April-May, 2018	Standards	Kalanova S., Adilgazinov G., Akhmadieva Zh., Tadjibayeva A., Assylbekova A.

8	Participation in the workshop of the project (Lion, France)	April-May, 2018	Development of recommendations and ideas on improving PhD programmes	Kalanova S., Kalanov D.
9	Cascade training for all working group members	May, 2018	Exchange of views on the possibility of applying best practices of other countries	Working group members
10	Discussion of quality assurance standards on of PhD programs on the national level	June, 2018	Standards	Working group members
11	Receiving feedback on quality assurance standards of PhD programs from European partners and amending standards	July, 2018	Recommendations and proposals on standards	Tadjibayeva A.
12	Holding an international conference with working group members from foreign countries	September, 2018	Conference materials	Kalanova S., Kalanov D., Adilgazinov G., Akhmadiyeva Zh., Koshen G. Assylbekova A. Primbetov N. Bessenov B. Yermanova M.
13	Development of a manual on accredited doctoral programs	September – November, 2018	Manual	Kalanova S., Adilgazinov G., Ahmadiyeva Zh., Koshen G. Assylbekova A.
14	Receiving feedback on the quality assurance manual for doctoral programs from	November, 2018	Recommendations and propositions on manual	Kalanova S., Adilgazinov G.,

	European partners participating in the project and amending the manuals			Ahmadieva Zh., Koshen G. Assylbekova A.
15	Conducting workshops on accreditation of doctoral programs of M. Auezov SKSU, KazGUU University	November, 2018	Workshops	Adilgazinov G., Ahmadieva Zh.
16	Dissemination of information on the project through the IQAA website	Constantly	Information on the project	Primbetov N. Bessenov B. Yermanova M.
17	Summarizing the work for the 2 year, planning the work for the 3 year.	December, 2018	Working plan	Kalanova S.M., working group members

Work plan

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№ п/п	Events	Deadlines	Results	Responsible person
1	Preparation for external review of doctoral programs of M. Auezov SKSU, KazGUU University	January, 2019	External review program External review team composition	Kalanova Sh. Kalanov D. Ahmadieva Zh.,
2	Analysis of self-evaluation reports on doctoral programs of M. Auezov SKSU, KazGUU University	February, 2019	Self-evaluation report	Kalanova Sh. Adilgazinov G.
3	Conducting a external review of doctoral programs of M. Auezov SKSU, KazGUU University	March, 2019	External review reports	Kalanova Sh. Kalanov D. Assylbekova A.

4	Preparation of agency conclusions and decision making on the IQAA Accreditation Board	April-May, 2019	Decision on accreditation	Kalanova Sh. Ahmadieva Zh.,
5	Workshop of the project working group on discussing the results of the pilot accreditation of doctoral programs	May, 2019	Propositions and recommendations	Kalanova S.M., working group members
6	Improvement of standards and guidelines, mechanisms and tools following the the discussions on the results of pilot accreditation	May-June 2019	Standards and guidelines	Kalanova S., Adilgazinov G., Ahmadieva Zh.
7	Drafting the report for the project coordinator and Erasmus+ National Office based on the accreditation and implementation of standards and guidelines	September-October 2019	Report	Kalanova S.M., working group members
8	Drafting a report on working packages for the project coordinator	November, 2019	Reports on working packages	Kalanova S.M., working group members
9	Drafting the final report on the project	November-December, 2019	Final report	Kalanova S.M., working group members
10	Summarizing the work on the project	November-December, 2019	Final report	Kalanova S., working group members
11	Disseminating the results of the project on the website.	constantly, during the year	Information on the website	Koshen G. Primbetov N. Bessenov B. Yermanova M.